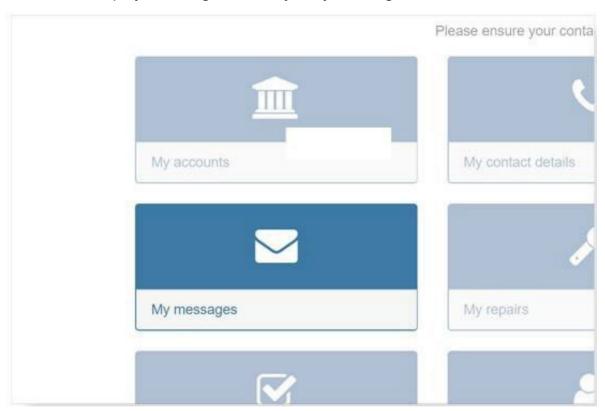


My messages on Housing Online

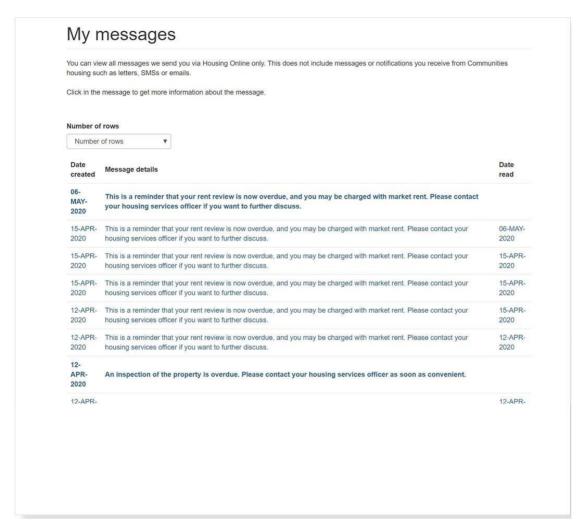
Help resource

This screen displays messages sent to you by Housing Online.

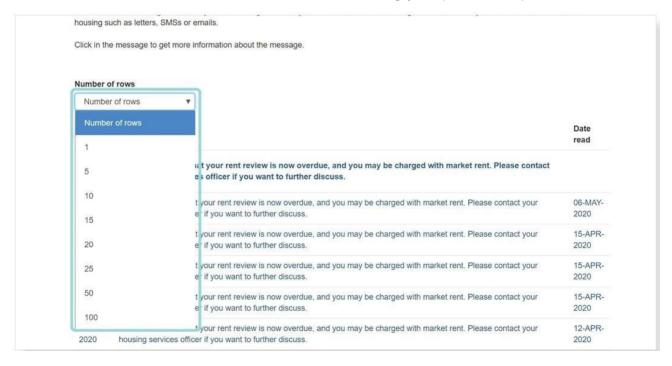


These include reminders about activities associated with your public housing tenancy (e.g. annual rent reviews or property inspections) or the annual review of your application for social housing.

It does not display other correspondence including letters, account statements, SMS messages and emails.



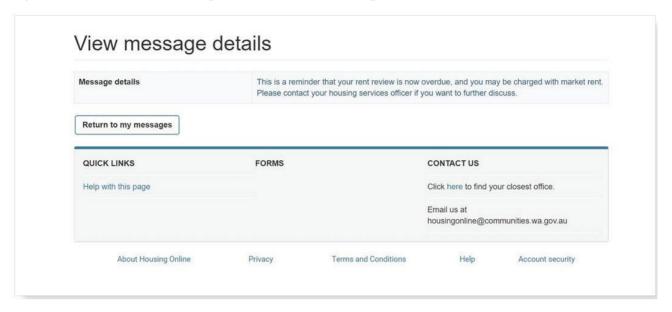
Choose the number of messages displayed on this screen by clicking the drop-down arrow next to **Number of rows** above the inbox and selecting your preferred option.



The **Date created** field shows the date the message was generated by Housing Online.

The **Date read** field shows the date you read the message in Housing Online. Messages are listed in order, from most to least recent.

If you want to read a message, click on the message details.



Tip: You can't reply to messages within the Housing Online portal. If you have a query about a message sent by Housing Online, please <u>contact your closest Housing office</u>.

Frequently asked questions

Can I reply to the messages I receive from Housing Online?

You can't reply to messages received in the My messages screen of Housing Online. If you have a query about a message sent by Housing Online, please <u>contact your closest</u> Housing office.

Can I delete Housing Online messages?

No. Your most recent messages will be displayed at the top of the screen.