



Procurement Lifecycle Document for Bulich Industries Pty Ltd trading as Toner Plus

CUAPCS2024 – Common Use Arrangement for Printing and Copying Machines and Solutions

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Bulich Industries Pty Ltd

Trading as...Toner Plus



ABN: 67 122 455 850

ACN: 122 455 850

Contact Information	
Phone	(08) 9409 6664
Mobile	0403317851
Facsimile	(08) 9409 7558
Email	ebulich@tonerplus.com.au
Websites	www.tonerplus.com.au
Admin hours	Monday to Friday 9.00am to 5.00pm,
Operations	24/7

Contact information

General enquiries

Admin

Phone	(08) 9409 6664
Facsimile	(08) 9409 7558
Email	sales@tonerplus.com.au
Websites	www.tonerplus.com.au
Postal Address	Unit 1, 53 Berriman Drive WANGARA WA 6065
Orders	Please see Buying Process Outline
Hours	Monday to Friday 9.00am to 5:00pm

Accounts

Accounts Manager

Name	Eddy Bulich
Mobile	0403317851
Email	ebulich@tonerplus.com.au

Buying methods

Place an Order

NOTE: Applies to both Catalogue and Non-Catalogue items.

Option A

OPTION A

Use CUA Order Form or Agency Order Form for Product Catalogue Items.

You can use the CUA Order Form or your organisation's own order form to make a purchase from Toner Plus's Product Catalogue. Please make sure that you cite the CUA number "CUAPCS2024".

STEP 1 (if required): Use email or phone to communicate with the Contact Person for Customer Orders – Eddy Bulich – via the enquiries email address as per the contact details on page 2 to set up a CUAPCS2024 Account.

STEP 2: Fill in the CUA Order Form or your organisation's own order form with the products you require.

STEP 3 (if required): If the estimated value of your order will exceed \$250,000 then you are also required send the CUA Order Form (or your agency's order form) to at least one other supplier in addition to Toner Plus, or document that you have browsed the prices of at least one other supplier for the same products. This will allow you to determine whether other qualified Contractors can provide better value for money.

STEP 4: If Toner Plus represents good value for money then send the CUA Order Form to email fulfilment. If you have any questions, contact Eddy Bulich via the details on page 2 for further information.

Option B

Use Toner Plus's E-Commerce Website.

You can also use Toner Plus's E-Commerce Website form to make an order. When you make this purchase online in the correct manner, as per below, you will be automatically allocated with reduced CUA pricing.

STEP 1 (if required): Use email or phone to communicate with the Contact Person for Customer Orders – Eddy Bulich – via the contact details on page 2 to set up a CUAPCS2024 Account and Login details for the Toner Plus website.

STEP 2: Browse the Toner Plus website and select the required products.

STEP 3 (if required): If the estimated value of your order will exceed \$250,000 then you are also required send the CUA Order Form (or your agency's order

form) to at least one other supplier in addition to Toner Plus, or document that you have browsed the prices of at least one other supplier for the same products. This will allow you to determine whether other qualified Contractors can provide better value for money.

STEP 4: If Toner Plus represents good value for money, then either pay online via the Toner Plus website, or indicate that you will pay on your Account in the near future. If you have any

questions, contact Eddy Bulich via the details on page 2 for further information.

Minimum Order Thresholds

The following Minimum Order Thresholds apply:

Toner Plus has no minimum order threshold

Payment of Invoices

We accept credit card payments over the phone and bank transfer.

Pay your Account via EFT – Account details as follows:

BSB: 066-192

Account: 1067 9161

Email remittances to accounts@tonerplus.com.au

Delivery

Perth metropolitan area

For Metropolitan areas, products will be delivered free-of-charge to your site within 24 – 36 hours. If you have any questions, contact Eddy Bulich via the details on page 2 for further information.

Regional Deliveries

The order time frames are likely to be longer, usually 1-2 days after placing the order. If you have any questions, contact Eddy Bulich via the details on page 2 for further information.

Discounting

Please see the table below for the discounts of standard pricing for the different OEM manufacturers

Category 6 products	Subcategory	Minimum Discount
Lexmark	Genuine OEM Consumables Minimum Discount (%)	32%
Kyocera	Genuine OEM Consumables Minimum Discount (%)	19%
Ricoh	Genuine OEM Consumables Minimum Discount (%)	15%
HP	Genuine OEM Consumables Minimum Discount (%)	22%
Brother	Genuine OEM Consumables Minimum Discount (%)	22%
Konica (Konica Minolta)	Genuine OEM Consumables Minimum Discount (%)	20%
Xerox	Genuine OEM Consumables Minimum Discount (%)	39%
Canon	Genuine OEM Consumables Minimum Discount (%)	50%
Epson	Genuine OEM Consumables Minimum Discount (%)	50%

Settlement discount

Toner Plus will offer a discount of 1% for any invoices paid via Direct Deposit into our account. Pay your Account via EFT – Account details as follows: BSB: 066-192 Account: 1067 9161 Email remittances to accounts@tonerplus.com.au

Non-Standard product discounts

Please see the table below for compatible aftermarket supply discounts

Category 6 products	Subcategory	Minimum Discount
Lexmark	Q-Imaging Consumables Minimum Discount (%)	40%
Kyocera	Q-Imaging Consumables Minimum Discount (%)	50%
Ricoh	Q-Imaging Consumables Minimum Discount (%)	50%
HP	Q-Imaging Consumables Minimum Discount (%)	50%
Brother	Q-Imaging Consumables Minimum Discount (%)	50%
Konica (Konica Minolta)	Q-Imaging Consumables Minimum Discount (%)	50%
Xerox	Q-Imaging Consumables Minimum Discount (%)	50%
Canon	Q-Imaging Consumables Minimum Discount (%)	50%
Epson	Q-Imaging Consumables Minimum Discount (%)	50%

Disposal and recycling

Toner Plus provides a cartridge collection service for Customers in the Perth Metropolitan Area. For further details, please contact Eddy Bulich who can be contacted via the details on page 2

Return of rejected goods

The return of goods will be accepted on completion and submission of a Return Authority form. The form can be obtained by emailing sales@tonerplus.com.au or calling the office on 9409 6664. We will email you the form and ask for it to be completed stating the reason for the rejection of goods. If the product is faulty or damaged in transit, photos of the damaged good would be greatly appreciated as we can then approach the transport company and make a claim. If the return is simply a change of mind, fill out the return authority and have the item couriered back to Toner Plus and a credit will be issued.

Account management and invoicing

If required, Toner Plus must provide consolidated invoicing in specific formats as agreed with the Customer. The customer can contact Toner Plus by email sales@tonerplus.com.au or call 08 9409 6664 to establish an invoice format. Please contact us for any invoicing errors by emailing sales@tonerplus.com.au so the error can be checked. Toner Plus will correct any verified errors on our system, so that it does not occur again, and process a pricing credit if required. The Account Manager for Customer queries and invoicing is Eddy Bulich who can be contacted via the details on page 2.