



Procurement Lifecycle Document for Screenlink Pty Ltd trading as Aussie IT Office Supply Solutions

CUAPCS2024 – Common Use Arrangement for Printing and Copying Machines and Solutions

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Screenlink Pty Ltd

Aussie IT Office Supply Solutions



ABN: 64009235214

ACN: 009235214

Contact Information

Phone	08 9242 8002
Mobile	Click or tap here to enter text.
Facsimile	Click or tap here to enter text.
Email	sales@aussie-it.com.au
Websites	www.aussie-it.com.au
Admin hours	Monday to Friday 8.00am to 5.00pm
Operations	24/7

Contact information

General enquiries

Admin

Phone	08 9242 8002
Facsimile	Click or tap here to enter text.
Email	sales@aussie-it.com.au
Websites	www.aussie-it.com.au
Postal Address	PO box 1628, Osborne Park BC, WA 6916
Orders	Please see Buying Process Outline
Hours	Monday to Friday 8.00am to 5.00pm

Accounts

Accounts Manager

Name	Darren Saggars
Mobile	08 9242 8002
Email	sales@aussie-it.com.au

Buying methods

Place an Order

Please place orders using our Website www.aussie-it.com.au, Email sales@aussie-it.com.au or phone 08 9242 8002

Subheading

Click or tap here to enter text.

Minimum Order Thresholds

The following Minimum Order Thresholds apply:

- Minimum Order Threshold Product Conditions = **Not applicable**

Click or tap here to enter text.

Payment of Invoices

Pay on your Account via EFT – Account details as follows:

BSB: 086 275

Account: 04500 8057

Email remittances to email address: Accounts@aussie-it.com.au

Delivery

Perth metropolitan area

For Metropolitan areas, products will be delivered by free-of-charge to your site within 24 hours of ordering.

Regional Deliveries

Regional orders will be delivered on the next business day.

Discounting

Non-Standard product discounts

25% Discount

Disposal and recycling

Aussie IT uses Close the Loop for the recycling and disposal of printer consumables. Recycling boxes and collections can be organised via the website www.closesthe-loop.com.au or by phoning 1800 24 24 73.

Return of rejected goods

Email Sales@aussie-it.com.au for any return or rejected goods enquiries.

Account management and invoicing

The customer can contact Aussie it by email sales@aussie-it.com.au or call 08 9242 8002 to establish an invoice format. Please contact us for any invoicing errors by emailing sales@aussie-it.com.au so the error can be checked. The Account Manager for Customer queries and invoicing is Darren Saggars who can be contacted using the above contact information.