

How to make your Social Media accounts private **Cheat Sheet**

How to Make Your Account Private

Facebook

1. Go to Settings & Privacy:

- Click on the downward arrow in the top right corner of your Facebook page.
- Select Settings & Privacy, then click Settings, then under Tools and Resources, click Privacy Checkup.

2. Who Can See What You Share:

- Under Privacy Checkup, find “Who can see what you share”.
- Change it to Friends or Only Me for maximum privacy.

3. Turn on Multi-Factor Authentication:

- In the Privacy Checkup section, select “How to keep your account secure” and follow the prompts to turn on multi-factor authentication.

4. Review Your Data Settings:

- In the Privacy Checkup section, select “Your data settings on Facebook” and follow the prompts to review your data sharing.

Keeping your social media accounts private ensures that only people you trust can see your content, protecting your personal information from strangers, scammers, and potential cyber threats

Instagram

1. Go to Your Profile:

- Tap the profile icon on the bottom right.

2. Open Settings:

- Tap the three lines on the top right to go to “Settings and activity”.

3. Switch to Private:

- Go to “Account Privacy” and toggle Private Account on. Now, only people you approve as followers can see your content.

X (Formally Twitter)

1. Go to Settings:

- Click the profile icon on the top left and select “Settings and Support.”

2. Protect Your Posts:

- Under “Privacy and Safety”, click “Audience and Tagging” and toggle “Protect your posts”. This ensures only your followers can see your posts.

3. Limit Who Can Find You:

- Under “Discoverability and Contacts”, uncheck the options for allowing others to find you by your email or phone number.

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TikTok

- 1. Go to Profile:**
 - Tap the profile icon in the bottom right.
- 2. Open Settings:**
 - Tap the three lines in the top right corner and open “Settings and Privacy”.
- 3. Private Account:**
 - In Privacy, toggle on Private Account. This means only people you approve can follow you and view your videos.
- 4. Control Comments and DMs:**
 - In the Privacy section, adjust who can comment on your posts, duet, or send you direct messages. Set these to Friends or No one.

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LinkedIn

- 1. Go to Settings:**
 - Click your profile icon, then select “Settings”.
- 2. Manage Profile Visibility:**
 - Under Visibility, choose Profile viewing options. You can set it to Anonymous if you want to browse profiles privately.
- 3. Control Profile Sharing:**
 - Under Privacy, adjust Who can see your email address and Who can see your connections to Only Me for tighter privacy.

Snapchat

- 1. Open Settings:**
 - Tap your Bitmoji icon, then the gear icon in the top right corner.
- 2. Who Can Contact You:**
 - Under Who Can..., set Contact Me and View My Story to Friends Only.
- 3. Ghost Mode:**
 - In Settings, go to See My Location, then toggle Ghost Mode on to hide your location from everyone.