# **Request for decision** **as to responsibility for remediation (approved form)**

For use when requesting the Contaminated Sites Committee (the Committee) to make a decision on responsibility for remediation pursuant to the *Contaminated Sites Act 2003* (CS Act) and the Contaminated Sites Regulations 2006 (CS Regulations), regulation 24(1). Please note that the Committee is only empowered to determine responsibility for remediation of sites classified as *contaminated – remediation required*.

Please refer to the website [https://www.wa.gov.au/csc](https://aus01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.wa.gov.au%2Fcsc&data=05%7C01%7Cmelissa.lazic%40csc.wa.gov.au%7C40ccb8f53aef4ab5588e08db504303aa%7C53ebe217aa1e46feb88e9d762dec2ef6%7C0%7C0%7C638192020993650122%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=6v4psst4MWg7LHCrKWelDjqE%2Bk%2BVP2HedfmbxG%2Bu9pU%3D&reserved=0) for a list of “interested persons” (as prescribed in CS Regulations, regulation 23) who may request a remediation responsibility decision under section 36 of the CS Act.

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| 1. Site details | |
| Site address  (if there is no clear address, provide a description of the location and extent of the site sufficient to identify it) |  |
| Certificate of title volume and folio No. |  |
| Date classified as contaminated – remediation required |  |
| Brief land use history |  |

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| 1. Applicant and contact person details | |
| Applicant details | |
| Name of Applicant |  |
| Postal address |  |
| Contact telephone number |  |
| Email address |  |
| Applicant’s interest in the site  (e.g. current owner, former owner, occupier, former lessee) |  |
| Contact person details | |
| Contact person/Applicant’s nominated authorised representative |  |
| Relationship to Appellant  (if applicable) |  |
| Postal address |  |
| Contact telephone number |  |
| Email address |  |

| 1. Reasons why the Applicant is (or may be) or is not (or may not be) responsible for remediation of the site | |
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| Please provide a **statement of reasons** setting out why you believe you are or are not a person responsible for remediation of the site (ref. Part 3 Division 1 of the CS Act). This should be a precise list of issues you wish to be considered. Each issue should include sufficient detail to allow the Committee to ascertain the basis for your view.  *Note: If there is insufficient space, attach a separate document using the format below.* | |
| Reason 1  (insert title) |  |
| Describe your reasoning:  (information and arguments in support of your view) |  |
| Reason 2  (insert title) |  |
| Describe your reasoning:  (information and arguments in support of your view) |  |

| 1. Certificate/s of title | | | | |
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| In accordance with regulation 24(3)(a) of the CS Regulations, a request for a remediation responsibility decision is to be accompanied by a certified copy of the certificate, or certificates, of title for the land that comprises all, or part, of the site. Please ensure these documents are provided as part of your request. | | | | |
| Certificate/s of title attached | Yes |  | No |  |

| 1. Supporting documentation | |
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| Please provide a list of supporting information the Applicant believes may be relevant to identifying responsibility for remediation of the site, or any part of the site, in the possession of, or available to, the Applicant. Supporting information should include relevant environmental investigation reports, incident reports, records documenting the quality of soil or groundwater beneath the site, records documenting the condition of potential contamination sources (e.g. fuel storage tank integrity test reports), lease agreements, etc.  All relevant supporting information should be numbered and attached, in chronological order if possible, to your responsibility decision request as listed below.  Please provide an electronic copy of all documents. This can be done by emailing the Committee ([**admin@csc.wa.gov.au**](mailto:admin@csc.wa.gov.au)) or posting a USB flash drive. | |
| Number | Title or description of supporting information |
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| 1. Signature | | | |
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| In signing this form, the Applicant confirms the completeness and accuracy of information and documents contained herein, and attached hereto.  **All remediation responsibility decision requests must be signed.** | | | |
| Full name of Applicant  (please print) |  | | |
| Signature of Applicant |  | Date |  |
| Full name of Authorised Representative  (if applicable; please print) |  | | |
| Signature of Authorised Representative  (if applicable) |  | Date |  |

| 1. Lodging your request for a decision as to responsibility for remediation of a site |
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| You can lodge your request by email (preferable) or post.  Telephone: (08) 6364 7264  Email: [admin@csc.wa.gov.au](mailto:admin@csc.wa.gov.au)  Website: [https://www.wa.gov.au/csc](https://aus01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.wa.gov.au%2Fcsc&data=05%7C01%7Cmelissa.lazic%40csc.wa.gov.au%7C40ccb8f53aef4ab5588e08db504303aa%7C53ebe217aa1e46feb88e9d762dec2ef6%7C0%7C0%7C638192020993650122%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=6v4psst4MWg7LHCrKWelDjqE%2Bk%2BVP2HedfmbxG%2Bu9pU%3D&reserved=0)  Contaminated Sites Committee  Level 18, Millgreen Complex  197 St Georges Terrace  PERTH WA 6000  **Please provide an electronic copy of all documents. This can be done by emailing the Committee (**[**admin@csc.wa.gov.au**](mailto:admin@csc.wa.gov.au)**) or posting a USB flash drive.** |

| 1. Remember to attach the following: |
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| 1. Request for Decision as to Responsibility for Remediation form  2. Statement of reasons  3. Certificate/s of title  4. Supporting documentation in relation to your request |