# RAPS Guideline – Appendix A: Sample Restricted Access Permit Application

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| **RESTRICTED ACCESS PERMIT APPLICATION Permit No:** |
| **Authority** |
| **Relevant legislation for restricted movement:** **Section of legislation that penalties apply:** |
| **Permit Details** |
| **Valid from dates: / / to / /** |
| **Between the hours of: to** |
| **At Vehicle Control Point:** |
| **Location/address requiring access:** |
| **Applicant’s Details** |
| **Name:** | **DOB:** |
| **Drivers Licence No:** | **State:** | **Mobile:** |
| **Address:** |
| **Other Vehicle Occupants** |
| **Name:** | **Mobile:** | **DOB:** |
| **Name:** | **Mobile:** | **DOB:** |
| **Name:** | **Mobile:** | **DOB:** |
| **Name:** | **Mobile:** | **DOB:** |
| **Vehicle Details (Car, Boat, Truck, Bus)** |
| **Type:** | **Make:** | **Model:** |
| **Rego No:** | **Colour:** | **Company Name (If applicable):** |
| **Conditions of Permit** |
| 1. Access is only permitted to the location/address noted on the permit via the route authorised to travel and the location/address can only be accessed via the identified Vehicle Control Point.
2. Speed limits in the exclusion zone must be adhered to at all times.
3. The permit must be displayed at all times and be shown on demand if requested.
4. Emergency services and support personnel engaged in restoring essential services may be operating in the area and caution must be shown at all times. Be aware of hazards when in the restricted area.
5. The permit holder must obey all directions of emergency personnel whilst in the restricted area.
6. Failure to abide by these conditions may result in the permit being cancelled, access to the restricted area withdrawn and/or penalties applied.
7. The permit holder understands they are entering at their own risk.
8. Additional conditions as set by the Incident Controller, as written in the permit (see Part B).
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| **I agree and ensure all others listed on this permit comply with, the above conditions and any instructions from authorised person/s. I understand and acknowledge the safety risks of entering the restricted area. Penalties may apply with failure to comply. I understand that this access permit may be revoked if the emergency situation changes.**  |
| Applicant’s signature: | Date: |
| Authorised by: | Position: |
| Issuing officer signature: | Date: |

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| **RESTRICTED ACCESS PERMIT APPLICATION PART B PERMIT CONDITIONS** |
| **These conditions must be adhered to and retained within the vehicle the permit is issued to.**  |
| * Access is only permitted to the location/address noted on the permit via the route authorised to travel. Access is not permitted to the entire incident exclusion zone.
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| * The location/address can only be accessed via the Vehicle Control Point.
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| * Speed limits in the exclusion zone must be adhered to at all times. When workers are present, the maximum speed limit is 20 km/h.
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| * The permit must be displayed at all times and be shown on demand if required.
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| * Emergency services and support personnel engaged in restoring essential services may be operating in the area and caution must be shown at all times. Be aware of overhead hazards, unstable structures, falling vegetation and hot surfaces.
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| * Failure to abide by any of these conditions may result in the permit being cancelled, access to the restricted area withdrawn and a fine with the maximum penalty $25,000.
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| * Permit holder to monitor community warnings and act appropriately if elevated.
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| * If you leave the restricted area, you may not be able to access the restricted area once vacated.
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| * The permit holder must obey all directions of emergency personnel whilst in the restricted area.
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| * The permit holder must register at the VCP when entering and leaving the restricted area.
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