

**TAE Training and Education**  
**TRAINING PACKAGE**  
**Version 5**  
**WA NOMINAL HOURS GUIDE**

## Introduction

This Guide has been generated to enable the stakeholders in this Industry in Western Australia to participate in the managed implementation of the National TAE Training and Education Training Package.

This Guide is designed to aid Registered Training Organisations (RTOs) to convert from existing Training Package qualifications to new Training Package qualifications within the scope of their training delivery.

The Guide should be read in conjunction with the endorsed components of the Training Package

Version 5 of the TAE Training and Education Training Package was released by Training.Gov.Au (TGA) on the 08/12/2022

## Transition Arrangements

Registered Training Organisations (RTOs) are required to deliver Training Package qualifications in accordance with the Standards for RTOs. For further information visit the Training Accreditation Council website [www.tac.wa.gov.au](http://www.tac.wa.gov.au)

## Nominal Hours

Nominal hours are the hours of training notionally required to achieve the outcomes of units of competency.

Nominal hours are identified for nationally endorsed qualifications. Nominal hours may vary for a qualification depending on the selection of units of competency.

In Western Australia, nominal hours are used as a mechanism for funding allocation.

## Contact Details

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## Qualifications and Nominal Hours

The following table provides a summary of the qualifications and nominal hours in the training package.

National Code	National Title	Nominal Hours
TAE40122	Certificate IV in Training and Assessment	450
TAE50116	Diploma of Vocational Education and Training	400
TAE50122	Diploma of Vocational Education and Training	565
TAE50216	Diploma of Training Design and Development	370
TAE80113	Graduate Diploma of Adult Language, Literacy and Numeracy Practice	540
TAE80213	Graduate Diploma of Adult Language, Literacy and Numeracy Leadership	590
TAE80316	Graduate Certificate in Digital Education	375

## Skill Sets and Nominal Hours

The following table provides a summary of the skill sets and nominal hours in the training package.

National Code	National Title	Nominal Hours
TAESS00012	Enterprise and Industry Engagement Skill Set	145
TAESS00017	Workplace Supervisor Skill Set	80
TAESS00019	Assessor Skill Set	115
TAESS00020	Workplace Trainer Skill Set	65
TAESS00021	Facilitation Skill Set	95
TAESS00022	Young Learner Delivery Skill Set	135
TAESS00023	Online Learning and Assessment Skill Set	70
TAESS00024	VET Delivered to School Students Teacher Enhancement Skill Set	205
TAESS00025	Learning Support Skill Set	115
TAESS00026	Foundation Skills Integration Skill Set	75
TAESS00027	Training Design Skill Set	80
TAESS00028	Work Skill Instructor Skill Set	75
TAESS00029	Volunteer Trainer Delivery Skill Set	70
TAESS00030	Volunteer Trainer Delivery and Assessment Contribution Skill Set	80
TAESS00031	Design and Deliver E-Learning Skill Set	95
TAESS00032	Advanced Assessment Skill Set	195

## Units of Competency and Nominal Hours

The following table provides a summary of the units of competency and nominal hours in the training package.

National Code	National Title	Nominal Hours
TAEASS301	Contribute to assessment	10
TAEASS311	Contribute to assessment	10
TAEASS402	Assess competence	15
TAEASS403	Participate in assessment validation	30
TAEASS404	Assess competence in an online environment	35
TAEASS412	Assess competence	45
TAEASS413	Participate in assessment validation	45
TAEASS501	Provide advanced assessment practice	50
TAEASS502	Design and develop assessment tools	30
TAEASS503	Lead assessment validation processes	30
TAEASS504	Develop and implement recognition strategies	50
TAEASS505	Lead and coordinate assessment systems and services	50
TAEASS511	Lead assessment	55
TAEASS512	Design and develop assessment tools	45
TAEASS513	Lead assessment moderation and validation processes	45
TAEASS514	Develop and implement plans for recognition of prior learning	50
TAEASS801	Analyse, implement and evaluate e-assessment	55
TAEDEL301	Provide work skill instruction	40
TAEDEL311	Provide work skill instruction	40
TAEDEL401	Plan, organise and deliver group-based learning	30
TAEDEL402	Plan, organise and facilitate learning in the workplace	25
TAEDEL403	Coordinate and facilitate distance-based learning	30
TAEDEL404	Mentor in the workplace	30

TAEDEL405	Plan, organise and facilitate online learning	35
TAEDEL411	Facilitate vocational training	40
TAEDEL412	Facilitate workplace-based learning	25
TAEDEL413	Facilitate distance-based training	35
TAEDEL414	Mentor in the workplace	30
TAEDEL415	Complete a practicum in a vocational education and training environment	35
TAEDEL415	Complete a practicum in a vocational education and training environment	35
TAEDEL416	Facilitate learning for young vocational learners	40
TAEDEL501	Facilitate e-learning	30
TAEDEL502	Provide advanced facilitation practice	40
TAEDEL511	Facilitate e-learning	30
TAEDEL512	Lead training facilitation	60
TAEDEL801	Evaluate, implement and use ICT-based educational platforms	80
TAEDEL802	Use e-learning with social media	55
TAEDES401	Design and develop learning programs	40
TAEDES402	Use training packages and accredited courses to meet client needs	20
TAEDES411	Use nationally recognised training products to meet vocational training needs	25
TAEDES412	Design and develop plans for vocational training	55
TAEDES501	Design and develop learning strategies	40
TAEDES502	Design and develop learning resources	40
TAEDES503	Design and develop e-learning resources	40
TAEDES504	Research and develop units of competency	30
TAEDES505	Evaluate a training program	50
TAEDES511	Design and develop strategies for training and assessment	45
TAEDES512	Design and develop print-based learning resources	55
TAEDES513	Design and develop e-learning resources	65
TAEDES514	Research and develop nationally recognised training products	35

TAEDES515	Evaluate training	45
TAEICR501	Work in partnership with industry, enterprises and community groups	50
TAEICR511	Work in partnership with industry, enterprises and community groups	50
TAELED801	Design pedagogy for e-learning	80
TAELED803	Implement improved learning practice	60
TAELED804	Review enterprise e-learning systems and solutions implementation	80
TAELLN411	Address adult language, literacy and numeracy skills	30
TAELLN412	Access resources and support to address foundation skills in vocational practice	30
TAELLN413	Integrate foundation skills into vocational training delivery	30
TAELLN421	Integrate core skills support into training and assessment	25
TAELLN422	Use foundation skills resources, strategies and advice	25
TAELLN423	Integrate employability skills support into training and assessment	25
TAELLN501	Support the development of adult language, literacy and numeracy skills	40
TAELLN511	Lead the development of adult literacy skills	60
TAELLN512	Lead the development of adult numeracy skills	40
TAELLN801	Analyse and apply adult literacy teaching practices	95
TAELLN802	Analyse and apply adult numeracy teaching practices	95
TAELLN803	Develop English language skills of adult learners	95
TAELLN804	Implement and evaluate delivery of adult language, literacy and numeracy skills	95
TAELLN805	Design and conduct pre-training assessment of adult language, literacy and numeracy skills	60
TAELLN806	Lead the delivery of adult language, literacy and numeracy support services	50
TAELLN811	Analyse policy and formulate strategic language, literacy and numeracy response	70
TAELLN812	Research and implement new adult language, literacy and numeracy practices	50
TAELLN813	Formulate workplace strategy for adult language, literacy and numeracy skill development	50
TAELLN814	Design programs to develop adult language, literacy and numeracy skills	50
TAELLN815	Develop strategy for adult language, literacy and numeracy skill development in a community program	50
TAELLN816	Initiate, develop and evaluate adult language, literacy and numeracy resources	50

TAELLN817	Design, implement and evaluate a language, literacy and numeracy professional development program	40
TAEPDD401	Work effectively in the VET sector	35
TAEPDD501	Maintain and enhance professional practice	40
TAEPDD502	Lead and mentor VET teachers, trainers and assessors	35
TAEPDD511	Maintain and enhance professional practice	40
TAERES501	Apply research to training and assessment practice	70
TAERES511	Apply research to training and assessment practice	70
TAETAS401	Maintain training and assessment information	40
TAETAS411	Maintain training and assessment information	40
TAETAS501	Undertake organisational training needs analysis	40
TAETAS511	Undertake organisational training needs analysis	45
TAEXDB401	Plan and implement individual support plans for learners with disability	40
TAEXDB411	Plan and implement individual support plans for learners with disability	40
TAEXDB501	Develop and implement accessible training and assessment plans for learners with disability	50
TAEXDB511	Develop and implement training and assessment strategies for learners with disability	50

## Mapping Qualifications

The following table provides an overview of the qualifications from Version 5, which replace qualifications from the existing version of the TAE Training and Education Training Package.

TAE Current Qualification				TAE Replacement Qualification		
National Code	National Title	Nominal Hours	E / NE	National Code	National Title	Nominal Hours
TAE40116	Certificate IV in Training and Assessment	285	E	TAE40122	Certificate IV in Training and Assessment	450
TAE50216	Diploma of Training Design and Development	370	NE	TAE50122	Diploma of Vocational Education and Training	565
TAE50116	Diploma of Vocational Education and Training	400	NE	TAE50122	Diploma of Vocational Education and Training	565

## Mapping Skill Sets

The following table provides an overview of the skill sets from Version 5, which replace skill sets from the existing version of the TAE Training and Education Training Package.

TAE Current Skill Set				TAE Replacement Skill Set		
National Code	National Title	Nominal Hours	E / NE	National Code	National Title	Nominal Hours
TAESS00011	Assessor Skill Set	110	E	TAESS00019	Assessor Skill Set	115
TAESS00013	Enterprise Trainer - Mentoring Skill Set	70	E	TAESS00020	Workplace Trainer Skill Set	65
TAESS00015	Enterprise Trainer and Assessor Skill Set	120	E	TAESS00021	Facilitation Skill Set	95
			-	TAESS00022	Young Learner Delivery Skill Set	135
			-	TAESS00024	VET Delivered to School Students Teacher Enhancement Skill Set	205
			-	TAESS00025	Learning Support Skill Set	115
TAESS00009	Address Foundation Skills in Vocational Practice Skill Set	90	E	TAESS00026	Foundation Skills Integration Skill Set	75
			-	TAESS00027	Training Design Skill Set	80
TAESS00014	Enterprise Trainer-Presenting Skill Set	70	E	TAESS00028	Work Skill Instructor Skill Set	75
			-	TAESS00029	Volunteer Trainer Delivery Skill Set	70
			-	TAESS00030	Volunteer Trainer Delivery and Assessment Contribution Skill Set	80
TAESS00018	Deliver E-Learning Skill Set	70	E	TAESS00031	Design and Deliver E-Learning Skill Set	95
TAESS00010	Advanced Assessor Skill Set	160	E	TAESS00032	Advanced Assessment Skill Set	195
TAESS00012	Enterprise and Industry Engagement Skill Set [Release 1]	140		TAESS00012	Enterprise and Industry Engagement Skill Set [Release 2]	145

## Mapping Units of Competency

The following table provides an overview of the units of competency from Version 5 which replace units of competency from the existing version of the TAE Training and Education Training Package.

TAE Current Unit				TAE Replacement Unit		
National Code	National Title	Nominal Hours	E / NE	National Code	National Title	Nominal Hours
TAEASS301	Contribute to assessment	10	E	TAEASS311	Contribute to assessment	10
TAEASS402	Assess competence	15	NE	TAEASS412	Assess competence	45
TAEASS402	Assess competence	15	NE	TAEASS412	Assess competence	45
TAEASS403	Participate in assessment validation	30	NE	TAEASS413	Participate in assessment validation	45
TAEASS501	Provide advanced assessment practice	50	NE	TAEASS511	Lead assessment	55
TAEASS502	Design and develop assessment tools	30	NE	TAEASS512	Design and develop assessment tools	45
TAEASS503	Lead assessment validation processes	30	NE	TAEASS513	Lead assessment moderation and validation processes	45
TAEASS504	Develop and implement recognition strategies	50	NE	TAEASS514	Develop and implement plans for recognition of prior learning	50
TAEDEL301	Provide work skill instruction	40	E	TAEDEL311	Provide work skill instruction	40
TAEDEL401	Plan, organise and deliver group-based learning	30	NE	TAEDEL411	Facilitate vocational training	40
TAEDEL402	Plan, organise and facilitate learning in the workplace	25	E	TAEDEL412	Facilitate workplace-based learning	25
TAEDEL403	Coordinate and facilitate distance-based learning	30	NE	TAEDEL413	Facilitate distance-based training	35
TAEDEL404	Mentor in the workplace	30	E	TAEDEL414	Mentor in the workplace	30
			-	TAEDEL415	Complete a practicum in a vocational education and training environment	35
			-	TAEDEL416	Facilitate learning for young vocational learners	40
TAEDEL501	Facilitate e-learning	30	E	TAEDEL511	Facilitate e-learning	30
TAEDEL502	Provide advanced facilitation practice	40	NE	TAEDEL512	Lead training facilitation	60
TAEDES402	Use training packages and accredited courses to meet client needs	20	NE	TAEDES411	Use nationally recognised training products to meet vocational training needs	25

TAEDES401	Design and develop learning programs	40	NE	TAEDES412	Design and develop plans for vocational training	55
TAEDES501	Design and develop learning strategies	40	NE	TAEDES511	Design and develop strategies for training and assessment	45
TAEDES502	Design and develop learning resources	40	NE	TAEDES512	Design and develop print-based learning resources	55
TAEDES503	Design and develop e-learning resources	40	NE	TAEDES513	Design and develop e-learning resources	65
TAEDES504	Research and develop units of competency	30	NE	TAEDES514	Research and develop nationally recognised training products	35
TAEDES505	Evaluate a training program	50	NE	TAEDES515	Evaluate training	45
TAEICR501	Work in partnership with industry, enterprises and community groups	50	E	TAEICR511	Work in partnership with industry, enterprises and community groups	50
TAELLN411	Address adult language, literacy and numeracy skills	30	NE	TAELLN421	Integrate core skills support into training and assessment	25
TAELLN412	Access resources and support to address foundation skills in vocational practice	30	NE	TAELLN422	Use foundation skills resources, strategies and advice	25
TAELLN413	Integrate foundation skills into vocational training delivery	30	NE	TAELLN423	Integrate employability skills support into training and assessment	25
TAELLN501	Support the development of adult language, literacy and numeracy skills	40	NE	TAELLN511	Lead the development of adult literacy skills	60
			-	TAELLN512	Lead the development of adult numeracy skills	40
			-	TAEPDD401	Work effectively in the VET sector	35
			-	TAEPDD502	Lead and mentor VET teachers, trainers and assessors	35
TAEPDD501	Maintain and enhance professional practice	40	E	TAEPDD511	Maintain and enhance professional practice	40
TAERES501	Apply research to training and assessment practice	70	E	TAERES511	Apply research to training and assessment practice	70
TAETAS401	Maintain training and assessment information	40	E	TAETAS411	Maintain training and assessment information	40
TAETAS501	Undertake organisational training needs analysis	40	NE	TAETAS511	Undertake organisational training needs analysis	45
TAEXDB401	Plan and implement individual support plans for learners with disability	40	E	TAEXDB411	Plan and implement individual support plans for learners with disability	40
TAEXDB501	Develop and implement accessible training and assessment plans for learners with disability	50	E	TAEXDB511	Develop and implement training and assessment strategies for learners with disability	50

## Apprenticeships

The following table provides a summary of the apprenticeships that have been affected by changes in this TAE Training and Education Training update.

Please refer to the current *Register of Class A and B qualifications* found on the Department of Training and Workforce Development website for the official list of apprenticeships in Western Australia.

National Code	National Title	Apprenticeship	Nominal Hours	E / NE	National Code	National Title	Nominal Hours
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No changes occurred between TAE v4 and v5.

## Traineeships

The following table provides a summary of the traineeships that have been affected by changes in this TAE Training and Education Training Package update.

Please refer to the current *Register of Class A and B qualifications* found on the Department of Training and Workforce Development website for the official list of apprenticeships in Western Australia.

National Code	National Title	Traineeship	Nominal Hours	E / NE	National Code	National Title	Nominal Hours
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No changes occurred between TAE v4 and v5.

## Pre-Apprenticeships

The following table provides a summary of the pre-apprenticeships that have been affected by changes in this TAE Training and Education Training Package training package update.

**Please refer to the current *list of pre-apprenticeship courses* found on the Department of Training and Workforce Development website for the official list of pre-apprenticeships in Western Australia.**

National Code	National Title	Pre-Apprenticeship	Nominal Hours	E / NE	National Code	National Title	Nominal Hours
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No changes occurred between TAE v4 and v5.