HEAD CONTRACTOR APPLICATION

TRAINING RATE VARIATION / APPEAL REQUEST FORM

REQUEST

|  |  |  |
| --- | --- | --- |
| **Application type** | [ ]  Variation | [ ]  Appeal |
| **Requested training rate** | [ ]  10% | [ ]  5% | [ ]  2%  | [ ]  0% |
| [ ]  Other, please specify       |
| **Period of variation** | [ ]  1 year – from        to       | [ ]  2 years – from        to       |
| [ ]  Whole of contract  | [ ]  Other, please specify        |

CONTRACT DETAILS

|  |  |
| --- | --- |
| **Contract name**      | **Contract number**      |
| **Contractor name**      | **Contact person**       |
| **Email**      | **Telephone**      |
| **Contract award date**      | **Construction commencement date**      | **Expected completion date**      |

**CONTRACT VALUE**

|  |  |  |
| --- | --- | --- |
| [ ]  $5 – $10 million[ ]  $50 – $100 million | [ ]  $10 – $20 million[ ]  over $100 million | [ ]  $20 – $50 million |

**CONTRACT TYPE**

|  |  |  |
| --- | --- | --- |
| [ ]  General building/construction  | [ ]  Civil construction  | [ ]  Maintenance  |

CONTRACT DELIVERY LOCATION

|  |  |  |
| --- | --- | --- |
| [ ]  Gascoyne [ ]  Kimberley[ ]  Perth[ ]  Wheatbelt | [ ]  Goldfields-Esperance[ ]  Mid West [ ]  Pilbara[ ]  State wide | [ ]  Great Southern [ ]  Peel[ ]  South West  |

**JUSTIFICATION (Please indicate all that apply)**

|  |
| --- |
| **Primary factor(s) – Western Australian workforce related** [ ]  Limited/no involvement in other construction in Western Australia[ ]  Limited ability to engage apprentices/trainees due to a large proportion of the company’s:[ ]  construction trades workforce being in regional and remote areas[ ]  worksites being high risk environments[ ]  contracts being highly specialised or secure in nature[ ]  Stage of contract - a large proportion of the company’s construction contracts are in design or completion  phases[ ]  Other WA workforce issue, please specify      **Secondary factor(s) – Contract related** [ ]  Contract duration is under 12 months[ ]  Nature of the contract involves a limited number of occupations in scope of the policy[ ]  This contract has limited or no construction work in progress[ ]  Regional labour supply provides limited training opportunities[ ]  Other contract specific issue, please specify        |

**SUPPORTING EVIDENCE (Please provide evidence to address the factors indicated above)**

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| **For a** **variation application, please outline the**:1. supporting evidence for the factors indicated above; and
2. measures being undertaken to raise the overall training effort and/or meet the contracted training rate in the future.

     **For an** **appeal application, please outline any additional:**1. information not provided with the variation request; and/or
2. factors that would warrant reconsideration of the Compliance Panel’s decision.

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OTHER WESTERN AUSTRALIAN BASED CONTRACTS (*Insert rows as required*)

**Please list all of your company’s WA based construction contracts – publicly and privately funded**

|  |  |  |
| --- | --- | --- |
| **Contract name**       | **Contract number**       | **Construction phase**[ ]  Design[ ]  Construction[ ]  Completion |
| **Contract name**       | **Contract number**       | **Construction phase**[ ]  Design[ ]  Construction[ ]  Completion |
| **Contract name**       | **Contract number**       | **Construction phase**[ ]  Design[ ]  Construction[ ]  Completion |
| **Contract name**       | **Contract number**       | **Construction phase**[ ]  Design[ ]  Construction[ ]  Completion |

**Government contracting agency/trading enterprise use only**

On completing the assessment please sign, scan and forward to policy.prioritystart@dtwd.wa.gov.au.

|  |
| --- |
| **Agency name:**       |
| **Recommendation:** [ ]  Supported [ ]  Not supported |
| **Training rate recommended:**       % |
| **Reason(s) for recommendation:**       |
| **Assessing officer:**  |
| Name:       | Position:       |
| Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date:       |
| **Authorising officer:**  |
| Name:       | Position:       |
| Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date:       |

***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

**Department of Training and Workforce Development use only**

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| **Contracting agency’s recommendation supported**:  [ ]  Yes [ ]  No  |
| **If not supporting the agency’s recommendation, reasons and suggested training rate:**      **Training rate recommended:**       %  |
| **Assessing officer:**  |
| Name:       | Position:       |
| Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date:       |
| **Authorising officer:**   |
| Name:       | Position:       |
| Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date:       |

**E:** policy.prioritystart@dtwd.wa.gov.au
**W:** [dtwd.wa.gov.au/prioritystart](https://www.dtwd.wa.gov.au/psp)

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