

## Waste Data Online

### Quick Guide – Local government annual return – Littering and illegal dumping and Review and submit

Please refer to the [Approved procedure](#) attached to the CEO Notice for local governments for information on how to estimate and calculate the data required to be reported in the annual return.

#### Littering and illegal dumping

This page is where littering and illegal dumping data can be entered. The information asked for on this page is not mandatory; however, its provision is still useful and appreciated. The questions are very similar to those that were asked in section H of the Local Government Census (see *Quick guide – Waste Data Online pages versus Census*).

Fill out this section if you want to provide data, and click on the  button to proceed.

#### Review and submit

This page provides an opportunity to review the data you have entered for pages 3 – Domestic services through to 5 – Commercial services. It will display all the tonnage data for collected, disposed and recycled.

Click on the  icon if you wish to edit or move a material or service. You can also choose to return to the relevant page and make changes there.

If you are the reporter, you can submit your report for internal approval by clicking on the



button. If you are the approver, click on the  button to lodge the report.