



Government of **Western Australia**
Department of **Water and Environmental Regulation**

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Western Australia.*

Review of the waste levy

Consultation paper
February 2020



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Department of Water and Environmental Regulation

February 2020

Department of Water and Environmental Regulation
Prime House, 8 Davidson Terrace
Joondalup Western Australia 6027
Locked Bag 10 Joondalup DC WA 6919

Phone: 08 6364 7000

Fax: 08 6364 7001

National Relay Service 13 36 77

dwer.wa.gov.au

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wastelevyreview.query@dwer.wa.gov.au

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Consultation on the waste levy

This paper seeks community input on improving the waste levy.

The issues discussed in this paper will be of primary interest to generators and managers of waste, investors and others involved in developing improved approaches to managing waste in Western Australia. This consultation provides an opportunity to raise issues, concerns and opportunities, and provide information on potential impacts on businesses, the community and government.

Following the public consultation period, the Department of Water and Environmental Regulation (the department) will analyse submissions, undertake further investigation and modelling, and make recommendations to the Minister for Environment.

By making a submission you are consenting to the submission being treated as a public document. Your name will be published; however, your contact address will be withheld for privacy. If you do not consent to your submission being treated as a public document, you should either mark it as confidential, or specifically identify the parts that you consider confidential, and include an explanation.

Submissions will be summarised in a report following the close of the consultation period.

The department may request that a non-confidential summary of the material is also given. It is important to note that, even if your submission is treated as confidential by the department, it may still be disclosed in accordance with the requirements of the *Freedom of Information Act 1992*, or any other applicable written law.

The department reserves the right before publishing a submission to delete any content that could be regarded as racially vilifying, derogatory or defamatory to an individual or an organisation.

How to make a submission

The consultation period will be 12 weeks. Written submissions must be received by 5pm (WST) on Friday, May 15, 2020. No late submissions will be considered.

Written submissions can be lodged (preferred) at consult.dwer.wa.gov.au/waste-policy/review-of-the-waste-levy/

Hard copies can be mailed to:

Waste Levy Review
Department of Water and Environmental Regulation
Locked Bag 10, Joondalup DC, WA 6919

Feedback from this consultation process will inform the development of final legislative approaches to support waste reform in Western Australia.

For further information please email wastelevyreview.query@dwer.wa.gov.au

1 Introduction

The Government of Western Australian is committed to reducing waste disposed to landfill, and increasing resource recovery across the state. Western Australia’s Waste Avoidance and Resource Recovery Strategy 2030 ([Waste Strategy 2030](#)) outlines approaches to avoid the generation of waste, increase material recovery, and protect the environment from the impacts of waste.

The waste levy applies to the landfill disposal of waste generated in the Perth metropolitan area. It increases the cost of landfill disposal, which provides a financial incentive to decrease the quantity of landfill disposal.

Waste Strategy 2030 includes a headline strategy to review the scope and application of the waste levy to ensure it meets the objectives of the strategy. These are shown in figure 1.

Figure 1: Objectives and targets of Waste Strategy 2030

Avoid	Recover	Protect
<i>Western Australians generate less waste.</i>	<i>Western Australians recover more value and resources from waste.</i>	<i>Western Australians protect the environment by managing waste responsibly.</i>
<ul style="list-style-type: none"> ○ 2025 – 10% reduction in waste generation per capita ○ 2030 – 20% reduction in waste generation per capita 	<ul style="list-style-type: none"> ○ 2025 – Increase material recovery to 70% ○ 2030 – Increase material recovery to 75% ○ From 2020 – Recover energy only from residual waste 	<ul style="list-style-type: none"> ○ 2030 – No more than 15% of waste generated in Perth and Peel regions is landfilled ○ 2030 – All waste is managed and/or disposed to better practice facilities

The strategy also requires the establishment of a schedule of future waste levy rates with a minimum five-year horizon.

Purpose and scope of this paper

The Government of Western Australian is reviewing the scope and application of the waste levy to ensure it meets the objectives of Waste Strategy 2030.

This paper seeks the input of key waste stakeholders as part of the evidence to inform the review. The review will also consider economic analysis and other investigations.

As outlined in Waste Strategy 2030, the review adopts the objectives of the waste strategy as objectives for the review of the waste levy.

Reforms in progress that relate to the waste levy

The Government is progressing a number of other waste reforms that relate to the waste levy and support the objectives of Waste Strategy 2030. These reforms have not been discussed in this paper as they will be (or have been) subject to separate consultation processes:

- Amendments to the Waste Avoidance and Resource Recovery Regulations 2008 (WARR Regulations) to require recordkeeping and reporting of waste and recycling data from local governments, waste recyclers and licensees of

major regional landfills. This has been enacted from 1 July 2019 and the first of the required reports will be submitted by 1 October 2020.

- Review of the uncontaminated fill thresholds in Table 6 of the *Landfill Waste Classification and Waste Definitions 1996 (as amended 2019)*
- Proposed amendments to the WARR Levy Regulations to require the use of weighbridges for Category 63, 64 and 65 landfill premises to calculate leviable waste.
- *Waste not, want not – valuing waste as a resource* – Consultation to inform development of a legislative framework to provide for beneficial re-use of waste-derived materials.
- Legislative proposals for waste reform (*Closing the loop – Waste reforms for a circular economy in Western Australia*)

Further information on these five initiatives, and links to previous consultation, is available at www.dwer.wa.gov.au. The feedback received from these consultation processes will form part of the inputs used to provide advice to the Minister.

Waste levy avoidance and evasion

The consultation processes listed above include significant proposed measures to address the potential for waste levy avoidance and evasion.

This paper discusses waste levy avoidance and evasion where it is relevant to the scope and application of issues in the paper. It does not include a comprehensive discussion of waste levy avoidance and evasion.

Waste levy expenditure

Currently, \$20.75 million per annum (25 per cent) of the forecast waste levy revenue is allocated to waste-related actions administered by the Waste Authority or undertaken by the department. This funding supports actions under Waste Strategy 2030.

This review does not discuss in detail the role of the levy in funding programs and actions. The effectiveness of waste levy expenditure is dependent on the effectiveness of actions, each of which needs to be evaluated on its own performance.

Identifying measures that are successful in supporting Waste Strategy 2030 demonstrates the benefit of levy expenditure on waste management.

Delivery of Waste Strategy 2030's annual [action plan](#) is to be supported by an evaluation framework, which will guide the evaluation of programs and actions funded by the levy. This framework will evaluate the degree to which actions are meeting the intent of Waste Strategy 2030 and identify potential improvements. The framework will ensure an approach to evaluation that is consistent, transparent, consultative and evidence based.

2 Objective of the waste levy

The objectives of Waste Strategy 2030 and therefore of the review of the waste levy are broader than past objectives of a levy.

Original objective

A levy on metropolitan waste was first introduced by the *Environmental Protection (Landfill) Levy Act 1998*. Its stated purpose was to provide funding for waste management and recycling programs^{1 2}.

Waste Avoidance Resource and Resource Recovery Act

The levy was incorporated into the *Waste Avoidance Resource and Resource Recovery Act 2007* (WARR Act) and the *Waste Avoidance Resource and Resource Recovery Levy Act 2007*. While the scope and application of the levy remained largely unchanged, the levy's purpose was stated as³:

- influencing waste management practices, including reducing waste to landfill, by increasing the price of landfill disposal
- raising funds to support waste-related programs, which have the effect of reducing waste to landfill.

Waste Strategy 2030

The strategy contains the following objectives:

- Avoid: Western Australians generate less waste.
- Recover: Western Australians recover more value and resources from waste.
- Protect: Western Australians protect the environment by managing waste responsibly.

As specified by the strategy, the current waste levy review seeks to ensure that the scope and application of the waste levy supports these three objectives, which are broader than the objectives under the Act.

Chapter 2 - Consultation questions

1. Are there any beneficial outcomes that can be achieved by a levy beyond those identified in the objectives of Waste Strategy 2030?

¹ Environmental Protection (Landfill) Levy bill, second reading, Legislative Assembly 22 October 1997 "to provide necessary funding for waste management and recycling programs". The speech also refers to Advisory Council on Waste Management (1997)²

² Western Australian Advisory Council on Waste Management (1997). *The Introduction of an urban landfill disposal levy in Western Australia*, "The justification for the levy is to raise funds to be spent on waste reduction, recycling and waste management projects and programs, public education and information approved by the Minister for the Environment on advice from the Advisory Council on Waste Management."

³ Waste Avoidance and Resource Recovery Levy bill 2007, second reading, legislative assembly, 17 October 2007.

3 How the levy can help achieve the objectives of Waste Strategy 2030

Waste Strategy 2030 contains a number of measures to achieve its objectives, and is not prescriptive about the role of the waste levy in achieving any particular objective. The waste levy's price signal may be relied upon to achieve an objective where it is effective and efficient relative to the use of other programs and instruments. The waste levy also provides funds to support other such measures.

The price signal provided by the waste levy makes landfill disposal more expensive and less attractive to waste generators and managers. Their options to reduce the financial cost of landfill disposal include reduced generation of waste and increased recovery and recycling.

If landfill disposal becomes less attractive than alternatives, then waste generators or managers may choose these options instead of landfill. A waste levy may lead to increased waste recovery or reduced generation. The factors that affect whether this will occur include:

- the disposal costs of some waste generators (such as households) are not tied to the volumes of waste that they generate, and households that generate and dispose of less waste do not receive reduced local government rates
- the viability and cost of beneficial alternatives to landfill can depend on the strength of markets for recoverable materials and the cost of establishing processing infrastructure.

Where there are potential uses for recyclable material that are near to being commercially viable, increasing the cost of landfill disposal may make these uses financially competitive with landfill.

Waste levy avoidance and evasion can also result in reduced actual or reported quantities of waste disposed to landfill. Key reforms to address avoidance and evasion are outlined in section 1.

The effectiveness of a waste levy to divert waste from landfill depends on the realistic options that waste generators and managers have to respond to the increased costs of landfill, and the decisions and investments they make. A waste levy may improve recovery of materials if potential recovery opportunities exist. However, like all financial incentives, it is only effective and efficient if beneficial alternatives are within its reach.

Chapter 3 - Consultation questions

The department would appreciate your feedback on the following question:

1. Are there any other strengths or weaknesses of a waste levy as an instrument for achieving the objectives of Waste Strategy 2030?

If you can provide evidence or more detailed information to support your views, this may help make a stronger case for appropriate action.

4 Rate of the levy

Levy rates since 2012

In developing the 2012 waste strategy, the Waste Authority advised the government that an increase to the rate of the waste levy was required in order to meet the strategy's waste diversion targets.

A five-year schedule of increases was instituted from 1 January 2015. This took the waste levy from its 2014 levels of \$28 and \$8 per tonne of putrescible waste and inert waste respectively, to \$70 per tonne for both putrescible waste and inert waste from 1 July 2018 onwards. This is shown in Table 1.

Period	Putrescible rate/tonne	Approx. inert rate/tonne	Inert rate/m ³
31 December 2014	\$28	\$8	\$12
1 January 2015 – 30 June 2016	\$55	\$40	\$60
1 July 2016 – 30 June 2017	\$60	\$50	\$75
1 July 2017 – 30 June 2018	\$65	\$60	\$90
1 July 2018 onwards	\$70	\$70	\$105

Table 1 - Waste levy rates

Effect of the levy rate

A key element of the waste levy's objectives involves the diversion of waste from landfill towards material recovery by making recycling more financially attractive relative to landfilling.

However, if financially attractive opportunities for recycling do not emerge, then increasing the waste levy may have unintended consequences, such as creating an incentive for the inappropriate disposal of waste in order to avoid paying a levy.

Since the increases in the waste levy, there has been a significant decline in waste from the Perth metropolitan area being disposed to landfill, particularly construction and demolition waste. However, there is currently a lack of data on waste volumes and flows to indicate that re-use and recycling rates for waste are improving. Changes to the WARR Regulations commencing from 1 July 2019 will improve information and reporting about waste flows.

The disposal of waste to landfill misses opportunities for the better use of materials. However, waste that is contained within a well-managed landfill has substantially less environmental impact than waste that is disposed inappropriately in the environment.

A prudent approach to future waste levy increases may involve understanding what beneficial recovery and re-use opportunities exist, and confirming that the waste levy is functioning as intended and is not causing unacceptable negative consequences. When these circumstances are in place, then increasing the waste levy may be an effective way to improve recovery rates.

Chapter 4 - Consultation questions

1. How has the waste levy benefitted or affected your waste business or operations?
2. Can you advise of any recycling and waste diversion opportunities that would become viable if the waste levy was increased or applied in a different way? What rate of levy could be required to make these viable?
3. Please provide information on potential impacts which may result from increasing the waste levy.
4. If you knew when the waste levy was going to be varied, how would it affect your decisions about managing waste or related investments?

If you can provide evidence or more detailed information to support your views, this may help make a stronger case for appropriate action.

5 Setting future levy rates

As new information, circumstances and technology emerge in future, there may be good reasons to adjust the waste levy, to ensure it is based on up-to-date knowledge about the efficient management of waste.

On the other hand, if waste levy rates are set several years in advance, this can give waste managers time to plan and implement strategies to better manage waste in response to changes to the waste levy. Where commercial investments are required to better manage waste, advance notice of rates can provide greater confidence to support such investment.

Like most other charges imposed by government, the waste levy is set by the Government in regulations (Waste Avoidance and Resource Recovery Levy Regulations 2008). Publication of an advance schedule of future waste levy rates and its incorporation into regulation shows the intention of government at the time the rates are set.

However, if a schedule of waste levy rates is set for a longer time into the future, it is more likely that new information will arise, market circumstances will change or waste management innovations will emerge before the schedule reaches its final year. While it may be legally possible for a government to adjust a schedule of rates before the end of its term, this could also defeat the purpose of establishing an advance schedule of rates.

Chapter 5 - Consultation questions

The department would appreciate your feedback on the following question:

1. How might the Government best balance the need for responsiveness to emerging knowledge about best practice waste management with the benefits of providing the confidence about future waste levy rates?

If you can provide evidence or more detailed information to support your views, this may help make a stronger case for appropriate action.

6 Geographical area of the levy

Currently, the waste levy applies to Perth metropolitan waste received for disposal to landfill, or waste received for disposal at landfills in the Perth metropolitan region.

New South Wales, South Australia and Victoria apply levies on landfill in at least some regional areas (Table 6.1).

	Metropolitan	Regional	Exempted regions
New South Wales	144	83	Remote/less populated
Queensland	75	75	Remote/less populated
South Australia	110	55	
Victoria	66 ⁴	33	

Table 6.1 Waste levy rates as at December 2019 (dollars per tonne)

The review will consider the merits of expanding the geographical area of the levy, to apply it to waste generated in locations outside Perth.

Increasing recovery outside the metropolitan area

About 25 per cent of Western Australians live outside the Perth metropolitan area. Encouraging resource recovery in regional areas of Western Australia may help achieve Waste Strategy 2030 targets, which include targets for the Peel region and major regional centres⁵.

Year	Perth and Peel	Major regional centres
2020	65%	50%
2025	67%	55%
2030	70%	60%

Table 6.2: Targets for municipal solid waste material recovery (Waste Strategy 2030)

In regional areas, the greater distances involved in transporting waste and the lower population density can make some recycling opportunities less viable than in more

⁴ Waste from three larger regional cities (Ballarat, Bendigo and Geelong) is levied at the metropolitan rate

⁵ Waste Strategy 2030 lists Albany, Busselton, Bunbury, Greater Geraldton and Kalgoorlie-Boulder as major regional centres

populated areas closer to infrastructure. At the time that the levy was first established in 1998, there were considered to be few recycling opportunities in Western Australia outside the metropolitan area.

Yet despite the views that were formed 20 years ago, about 40 per cent of total non-metropolitan waste is recycled, so clearly at least some opportunities exist to recover waste generated outside the metropolitan area.

A levy on waste generated in areas outside Perth may provide a financial incentive that may result in increased recovery. For example, waste that is produced in larger volumes, that is more costly to transport and that can be recovered with simple processing infrastructure (such as some construction and demolition or organic wastes) may be best recovered locally.

The Perth and Peel region together comprise about 80 per cent of the state's population. About 90 per cent of the population lives within major population centres including Perth, Peel and major regional centres.

The Peel region has roughly doubled in population since the original landfill levy was introduced in 1998, and is projected to have a population of 179,000 by 2023. Its proximity to Perth may give it viable access to similar recycling opportunities.

About 10 per cent of Western Australia's population lives outside the major population centres. This is a large part of the area of Western Australia. When compared with major population centres, in these areas it is relatively less likely that a waste levy will make a significant and efficient contribution towards the targets of Waste Strategy 2030. However, it is still possible that there are additional recycling options in these areas within reach of a levy.

Compliance costs outside the metropolitan area

Landfills that are likely to receive leviable waste are a focus of additional reporting and inspection requirements to ensure that the levy is paid as intended. Currently, these landfills are typically in or around Perth, broadly within an area that comprises less than 5 per cent of the state. In comparison, Perth has about three-quarters of the state's population.

Greater distances would need to be travelled in regional areas to monitor and enforce the application of a levy. In these areas, the expenditure required to ensure compliance would be proportionately greater, particularly in less-populated areas that generate less waste.

To ensure that the levy remains efficient, any decision to expand the waste levy will consider the effect on compliance costs, particularly if the levy were to be extended to areas where landfill volumes and recycling opportunities are relatively small and additional levy revenue is likely to be modest.

Rate outside the metropolitan area

If the waste levy were to apply in areas outside Perth, it could be set at the same rate as Perth, or at a lower rate.

A lower rate would provide less funds to support improved waste management across Western Australia, and would provide a lesser financial incentive to avoid landfill. However, a greater financial incentive to avoid landfill would only lead to increased recycling if suitable potential recycling opportunities exist.

The Peel region is adjacent to Perth and may have similar recycling opportunities to Perth. In New South Wales and Victoria, waste levies for some locations within or near the greater metropolitan regions are set at the metropolitan rate.

In New South Wales, South Australia and Victoria, the rate for major regional centres is about half the metropolitan rate, while in New South Wales and Queensland, remote areas are exempt from the levy.

Reducing avoidance opportunities

There are industry and government concerns that some operators may be avoiding payment of the levy by transporting waste to licensed waste facilities outside the metropolitan region, and failing to disclose (i.e. misclassifying) its origins.

The limited available data does not indicate that misclassification of the geographic origin of waste is currently a major contributor to waste levy avoidance and evasion.

An expanded levy area may reduce potential opportunities for regional misclassification. However, it would only be likely to lead to a material reduction to waste avoidance and evasion under a specific set of circumstances, in which:

- misclassification was a significant contributor to avoidance and evasion
- an expansion of the waste levy area made the locations where waste could be misclassified sufficient distance from where most waste was generated, so as to make transportation unprofitable
- effective measures were in place to address all significant alternative avoidance and evasion opportunities (including measures to ensure accurate reporting of waste flows)
- measures in place that otherwise effectively addressed waste levy avoidance and evasion were still ineffective in addressing geographic misclassification.

It would also expand the compliance area for the waste levy to include locations with low population density from which relatively small quantities of waste originate and from where there would be minimal levy revenue produced. It is therefore unclear that expanding the waste levy area would be an effective and efficient method to reduce overall levy avoidance and evasion.

Other considerations

A number of smaller regional local governments dispose of waste at the licensed landfills of other local governments, where the larger scale allows the landfill to be well managed and regulated. This can be an environmentally beneficial alternative to disposal at a local unregulated facility. It is possible that a waste levy in regional areas may discourage this practice, particularly if it is designed without appropriate safeguards or exemptions.

Chapter 6 - Consultation questions

The department would appreciate your feedback on the following questions:

1. Are there opportunities for the recovery of regional waste that would be made more viable by a regional waste levy?
2. Where are these opportunities most likely to be viable?
3. What rate of waste levy could be required to make them viable?
4. Under specific circumstances, it is possible that an expanded waste levy area could make evasion less financially attractive. How does the cost of transporting waste over long distances compare with the cost of the levy?
5. What other advantages or disadvantages could arise from a regional waste levy?

If you can provide evidence or more detailed information to support your views, this may help make a stronger case for appropriate action.

7 Waste management options to be levied

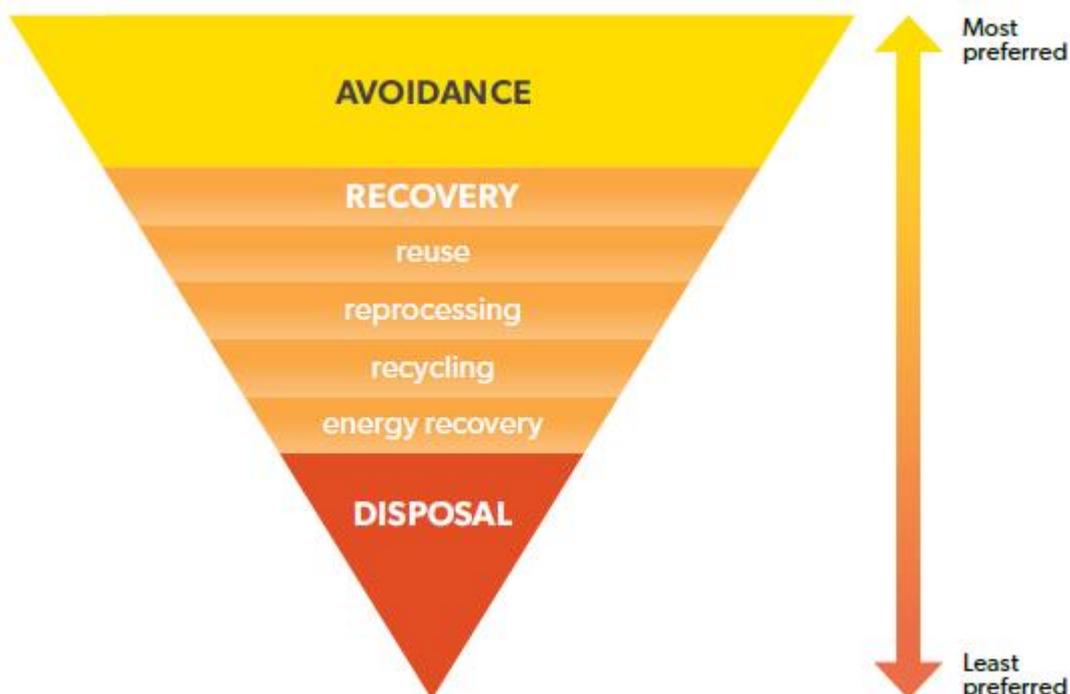
Under current regulations for the waste levy, it is applied only to waste received at landfill premises. At the time that the WARR Levy Act was introduced, in 2007, the wording of legislation was broadened to refer to a levy on waste disposal, rather than on landfill. However, at the time there was no intention to apply the levy to anything other than waste in landfill⁶.

The Act was passed more than 12 years ago, so it is appropriate for a review of the scope and application of the waste levy to reconsider whether other waste management methods should be levied.

Energy recovery

An example of a waste management method that could be levied is energy recovery. The South Australian Environment Protection Authority has [stated](#) that where feedstock has undergone limited processing the primary function of energy recovery is waste disposal. In these cases, South Australia's waste levy may apply.

The waste hierarchy is set out in the *Waste Avoidance and Resource Recovery Act 2007* and *Waste Strategy 2030*. It ranks waste management options in order of their general environmental desirability. The waste hierarchy is used alongside other tools (including economic, social and environmental assessment tools) to inform decision-making.



⁶ Waste Avoidance And Resource Recovery Levy bill 2007, second reading, legislative assembly, 17 October 2007.

Resource recovery options recover value from materials, thereby avoiding environmental impacts of extracting and processing raw materials.

Waste Strategy 2030 gives preference to material recovery over energy recovery and includes a target to recover energy only from residual waste. Energy recovery is preferable to landfill disposal but should only be applied to residual waste once better-practice source-separation approaches have been exhausted. This approach is consistent with work undertaken over several years on the role of waste to energy in Western Australia:

- In 2013 the Environmental Protection Authority released Report 1468 which identified that waste-to-energy processes must target genuine residual waste.
- The Waste Authority released a position statement on waste to energy in 2013, confirming that waste to energy should only be used for genuine residual waste that would otherwise go to landfill. This waste-to-energy position statement will be reviewed and updated in 2020.
- In 2018, the Environmental Protection Authority released Report 1623 following an inquiry into the conditions applying to existing waste-to-energy proposals for residual waste. It recommended a new condition that defines residual waste and requires continuous improvement towards accepting only residual waste, as waste generators improve source separation practices.
- Waste Strategy 2030 includes a target to recover energy only from residual waste by 2020.

[New South Wales](#), [Queensland](#), [Victoria](#) and [South Australia](#) have policies or are developing policies that avoid the use of potentially recoverable materials being used to generate energy.

On 5 March 2019, the Minister for the Environment issued two Ministerial statements under section 46 of the *Environmental Protection Act 1986* amending the implementation conditions for two waste-to-energy facilities in accordance with the EPA's recommendations. The Government of Western Australian anticipates that implementation of the EPA's recommended conditions will ensure that only residual waste⁷ as defined by Waste Strategy 2030 is used to generate energy in Western Australia. If this is the case, a waste levy on residual waste accepted for energy recovery would not have a beneficial effect on improving recovery of materials.

However, if a risk remains that recoverable materials (i.e. non-residual waste) may be used for energy recovery, then the Government may consider additional measures for reducing or prohibiting this.

⁷ Waste that remains after the application of a better practice source separation process and recycling system, consistent with the waste hierarchy as described in section 5 of the Waste Avoidance and Resource Recovery Act 2007 (WARR Act). Where better practice guidance is not available, an entity's material recovery performance will need to meet or exceed the relevant stream target (depending on its source - MSW, C&I or C&D) for the remaining non-recovered materials to be considered residual waste under this waste strategy.

Other waste management options

A waste levy may be a suitable policy instrument to encourage reduction in the level of an activity. However, a levy on an activity implies that some level of activity is considered essential, desirable or tolerable.

Stockpiling of waste

There are currently no thresholds or triggers for making the levy payable in circumstances where waste is stored or stockpiled at waste facilities on a long-term basis or indefinitely. As part of [separate consultation](#) on legislative proposals for waste reform, the Government is examining options for applying a levy to some waste held in stockpiles.

Chapter 7 - Consultation

The department would appreciate your feedback on the following questions:

1. Waste Strategy 2030 proposes that by 2020, only residual waste will be used for energy recovery. How will this requirement affect your waste management operations?
2. Would a waste levy on energy recovery have a different effect on your operations?
3. Are there any other waste management options where applying a levy could help achieve the objective of Waste Strategy 2030?

If you can provide evidence or more detailed information to support your views, this may help make a stronger case for appropriate action.

8 Other improvements to the waste levy

The waste levy is a key policy instrument in helping to achieve the targets of Waste Strategy 2030.

The effectiveness and efficiency of the waste levy in achieving the targets of Waste Strategy 2030 depend on the opportunities and limitations that exist in the waste industry for better management.

Utilising the specialist knowledge of waste managers is essential for government to ensure that the waste levy is as effectively and efficiently designed and implemented as possible.

Chapter 8 - Consultation

The department would appreciate your feedback on the following question:

1. What other changes to the design or implementation of the waste levy could help make it more effective or efficient in achieving the targets of Waste Strategy 2030?

If you can provide evidence or more detailed information to support your views, this may help make a stronger case for appropriate action.

9 How to make a submission

Written submissions

Submissions can be lodged (preferred) at

consult.dwer.wa.gov.au/waste-policy/review-of-the-waste-levy

Hard copies can be mailed to:

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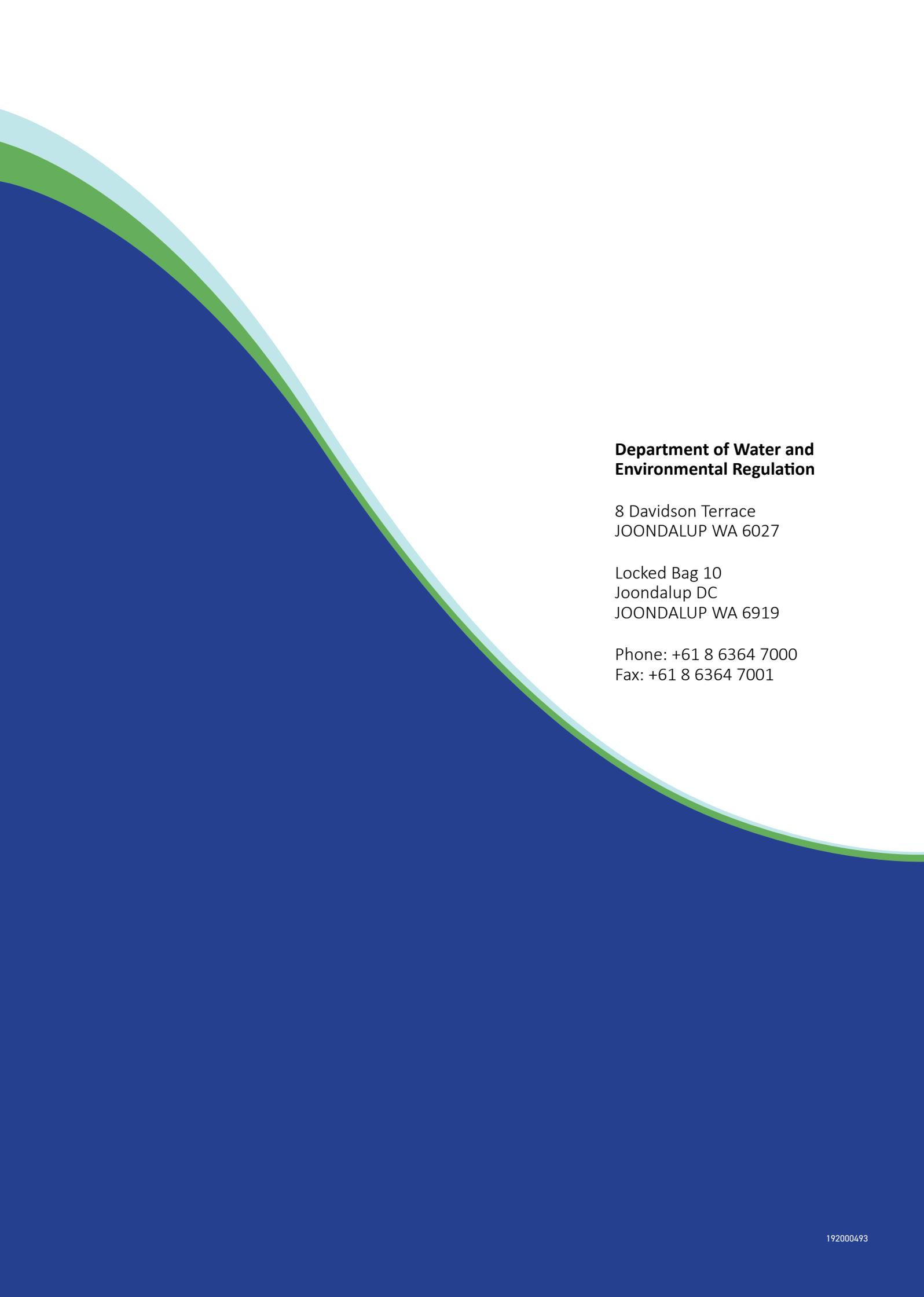
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Closing date: **May 15, 2020, 5pm (WST)**

For further information:

Telephone: (08) 6364 7000

Email: wastelevyreview.query@dwer.wa.gov.au



**Department of Water and
Environmental Regulation**

8 Davidson Terrace
JOONDALUP WA 6027

Locked Bag 10
Joondalup DC
JOONDALUP WA 6919

Phone: +61 8 6364 7000
Fax: +61 8 6364 7001