

## State Emergency Management Documents Amendments List May 2023

On March 8 2023, the SEMC approved changes to State EM Policy 5.12 and consequential amendments to the State EM Plan 5.4 (resolution number 16/2023).

On 26 May 2023, the SEMC Executive Officer also approved statement of fact changes to State EM Policy and State EM Plan for the removal of Appendix AA: COVID-19 Recovery (resolution number 17/2021) which came into effect on 30 May 2023.

Redactions are shown in red strikethrough text and additions are shown with highlighted underlined text.

Please email [semc.policylegislation@dfes.wa.gov.au](mailto:semc.policylegislation@dfes.wa.gov.au) to provide feedback or comment.

### State Emergency Management Policy **Version 3.03**

PAGE	STATEMENT/ SECTION	AMENDMENT	COMMENT
40	Title	State Emergency Management Policy section 5.12 – Funding <u>Arrangements</u> for Emergency Responses	Included arrangements and removes 's' from response
40	5.12.1	5.12.1 To ensure accountability for expenditure incurred, the <del>emergency management agency</del> <u>Hazard Management Agency (HMA) or Controlling Agency directing an emergency management agency or other agencies or organisations supporting the emergency response,</u> <del>with operational control of any resource</del> is responsible for payment of <del>all related expenses</del> <u>costs</u> associated with <del>its operation during an</del> <u>emergency response,</u> <del>emergencies</del> unless other arrangements are established <u>as described in Situations A-D.</u>	Outlining HMA and Controlling Agency.  Highlighting who is responsible for payment.  Clarification of emergency response activity.  Inclusion of Situations A – D from 'Criteria for meeting costs associated with emergencies' document.

PAGE	STATEMENT/ SECTION	AMENDMENT	COMMENT
			Situations A – D changed from document. See 5.12.2 below.
40	5.12.2	<p><del>5.12.2 Agencies that have assisted in responses to emergencies may be eligible for reimbursement of some expenses. Funding arrangements for emergencies an emergency response is dependent on the situation as described below: and based on criteria detailed in the document, Criteria for meeting costs associated with emergencies under other financial assistance on the SEMC website, and State EM Recovery Procedure 5.2.</del></p>	<p>Reduction in text.</p> <p>Inclusion of emergency response.</p>
New	5.12.2 Situation A.	<p><b>Situation A. A single Hazard Management Agency (HMA) or Controlling Agency response with no support from other organisations.</b></p> <p>Where an emergency requires a single Hazard Management Agency (HMA) or Controlling Agency emergency response, with no support from other organisations, all costs associated with the emergency must be met by the HMA or Controlling Agency.</p>	
New	5.12.2 Situation B.	<p><b>Situation B. Multi-agency response where prior arrangements are established for an emergency response activity.</b></p> <p>Where prior arrangements are established, including costs determined within those arrangements, each agency or organisation must meet the costs for emergency response activities directed by the HMA or Controlling Agency.</p>	

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		Prior arrangements may include State Hazard Plans, memoranda of understanding or service agreements agreed to before the emergency response activity occurs.	
New	5.12.2 Situation C.	<p><b>Situation C. Multi-agency response where prior arrangements are not established for an emergency response activity.</b></p> <p>Where prior arrangements are not established, costs for emergency response activities, must be met by the HMA or Controlling Agency directing the response, unless it is a legislative responsibility of the emergency management agency or other agencies or organisations supporting the emergency response to carry out that response function or activity.</p>	
New	5.12.2 Situation D.	<p><b>Situation D. An emergency is declared an eligible event under the Disaster Recovery Funding Arrangements Western Australia (DRFAWA).</b></p> <p>When an emergency is declared an eligible event under DRFAWA, agencies or organisations undertaking an emergency response activity can apply for eligible costs associated with the emergency response, in accordance with DRFAWA, unless prior arrangements in relation to DRFAWA funding have been endorsed by the State Government.</p>	
New	5.12.3	<b>5.12.3</b> Where response resources are inadequate because of insufficient funds or a lack of suitable/appropriate items for an emergency response, agencies, or organisations responsible for the cost of a requested emergency response activity may:	New inclusion for when response resources are inadequate that agencies or organisations may negotiate with the HMA or Controlling

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		<ul style="list-style-type: none"> <li>request or negotiate with the HMA or Controlling Agency for reimbursement of costs on a fee for service basis prior to any expenditure; or</li> <li>apply for supplementary funding through their Minister, where applicable [ref: Treasurers Instruction 302].</li> </ul>	Agency or apply for supplementary funding.
New	5.12.4	<b>5.12.4</b> No financial commitments can be entered into, or expenditure incurred for an emergency response activity unless authorised by the HMA or Controlling Agency.	New inclusion of authorisation for expenditure by the HMA or Controlling Agency.
New	5.12.5	<b>5.12.5</b> All agencies must maintain a record of all costs incurred in carrying out emergency response activities or providing resources in emergency response.	New inclusion that records for all costs must be maintained for emergency response activities or providing resources.
49	Appendix AA	<p><del>1. The following five sections of the State Emergency Management Framework are amended such that they do not apply for the period of the COVID-19 State Recovery Controller appointment, and are intended to be effective retrospectively from 15 July 2020 for recovery activities undertaken by the State Recovery Controller for the pandemic caused by the virus COVID-19.</del></p> <p><del>i. State Emergency Management Policy 6.2 Role of Controlling Agency</del></p> <p><del>ii. State Emergency Management Plan 6.2 Commencement of Recovery</del></p> <p><del>iii. State Emergency Management Plan 6.4.1 Impact Statement</del></p> <p><del>iv. State Emergency Management Plan 6.5 Role of Local Government in Recovery</del></p>	Removal of Appendix AA due to cessation of State Recovery Controller appointment for COVID-19.

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		<p><del>v. State Emergency Management Plan 6.8 State Level Recovery Plan.</del></p> <p><del>2. These five sections continue to apply for all other emergencies.</del></p>	

### State Emergency Management Plan **Version 3.04**

PAGE	STATEMENT/ SECTION	AMENDMENT	COMMENT
55	5.4 Title	5.4 Funding <b>Arrangements</b> for Emergency Responses	Change of title in line with changes to State EM Policy 5.12.
55	1 <sup>st</sup> paragraph	<p><del>Emergency management agencies undertaking emergency response activities, particularly multi-agency emergencies, often incur significant unforeseen costs. Some of these costs are directly related to agencies' core functions and programs while other costs may be associated with the provision of services and resources in support of Controlling Agencies. The Hazard Management Agency (HMA) or Controlling Agency directing an emergency management agency or other agencies or organisations supporting the emergency response, is responsible for payment of costs associated with an emergency response, unless other funding arrangements are established.</del></p>	Remove 1 <sup>st</sup> paragraph to replace with new 1 <sup>st</sup> paragraph.
56	2 <sup>nd</sup> paragraph	<p><del>In addition, private organisations, because of their expertise and resources, may be called upon to support Controlling Agencies at some cost.</del></p>	Inclusion of HMA and Controlling Agency.  Removal of private organisations, other

PAGE	STATEMENT/ SECTION	AMENDMENT	COMMENT
56	3 <sup>rd</sup> paragraph	Agencies that have assisted in the response to emergencies may be eligible for reimbursement of some expenses <b>dependent on the situations outlined in</b> <del>Information relating to funding arrangements for emergencies is available in</del> State EM Policy section 5.12 <del>the document, Criteria for meeting costs associated with emergencies under Other funding opportunities on the SEMC website</del> and at State EM Recovery Procedure 5.2.	agencies or organisations included in 1 <sup>st</sup> paragraph.  Inclusion of State EM Policy section 5.12 and removal of old criteria document, which has been incorporated into State EM Policy section 5.12.
74	Appendix AA	<del>1. The following five sections of the State Emergency Management Framework are amended such that they do not apply for the period of the COVID-19 State Recovery Controller appointment, and are intended to be effective retrospectively from 15 July 2020 for recovery activities undertaken by the State Recovery Controller for the pandemic caused by the virus COVID-19: i. State Emergency Management Policy 6.2 Role of Controlling Agency ii. State Emergency Management Plan 6.2 Commencement of Recovery iii. State Emergency Management Plan 6.4.1 Impact Statement iv. State Emergency Management Plan 6.5 Role of Local Government in Recovery v. State Emergency Management Plan 6.8 State Level Recovery Plan.  2. These five sections continue to apply for all other emergencies.</del>	Removal of Appendix AA due to cessation of State Recovery Controller appointment for COVID-19.