



CROWN LEASE RENEWAL FORM

Please complete and return this application form to proposals@dplh.wa.gov.au if you are interested in continuing with your current lease arrangements.

Lease Number	
Customer Number (found on your Tax Invoice)	
Leaseholder Name(s) (individual(s) / company name / incorporated body)	
ABN / ACN / ICN (if applicable)	
Contact Person	
Billing address	
Postal address (if different to billing address)	
Contact Number	Phone: Mobile:
Email address	
Preferred Correspondence Method	<input type="checkbox"/> Email <input type="checkbox"/> Mail <input type="checkbox"/> Fax
Preferred Contact Number	<input type="checkbox"/> Telephone <input type="checkbox"/> Mobile
Preferred Tax Invoice Method	<input type="checkbox"/> Email <input type="checkbox"/> Mail <input type="checkbox"/> Fax
Leaseholder nominates the following authorised representative (if applicable)	
Name	
Position	
Signature of leaseholder	
Date	

Please submit this form along with:

- Where an **individual(s)** - Proof of ID for each Leaseholder (i.e. Drivers Licence, Passport, Photo Card etc).
- Where a **company** – A company search confirming company is registered and names/s of registered Director/s and/or Secretary (i.e. Equifax Company File)

Upon receiving this application, the Department of Planning, Lands and Heritage will assess the merits in each case, checking compliance with lease terms and conditions amongst other things.