

APPENDIX 1

MEMBER'S REPORT: USE OF MEMBERS ALLOWANCES

MEMBER: _____

ELECTORATE: _____

In accordance with 1.7 and Part 3 of this Determination, within 90 days of the end of a financial year, Members must submit to the Tribunal a report of expenditure using Members Allowances, including:

- a completed form (below) with details in aggregate terms of how moneys were expended;
- certification (below) that:
 - use of moneys has complied with principles set out in section 1.6; and
 - conditions of use set out for the Members Allowance.

Members must submit the report to submissions@sat.wa.gov.au.

Reports provided by Members will be published on the Tribunal's website.

MEMBERS ALLOWANCES (PART 3 OF DETERMINATION)	
BASE MEMBERS ALLOWANCE (PART 3.2) and ADDITIONAL MEMBERS ALLOWANCE (PART 3.3)	
TOTAL ANNUAL MEMBERS ALLOWANCE AVAILABLE	
AMOUNT DRAWN DOWN	
AMOUNT NOT DRAWN DOWN	
AMOUNT NOT DRAWN DOWN AND CARRIED OVER TO NEXT FINANCIAL YEAR (maximum 10% of total annual Members Allowance)	\$
REPORTED EXPENDITURE	
• Information and communication technology, including mobile phone use, newsletters and internet publications	
• Awards and support for community groups or individuals	
• Hospitality associated with parliamentary business	
• Advertising (excluding for the purposes of campaigning, electioneering or political party promotion)	
• Safety equipment for motor vehicles	
• Costs associated with Electoral Management Systems	
• Stationery and printing	
• Other expenses related directly to Parliamentary business (provide examples)	
TOTAL EXPENDITURE	\$
TOTAL DRAWN DOWN THAT WAS NOT EXPENDED	\$

CERTIFICATION

To be signed by Member of Parliament before submission

This report reflects all expenditure using Members Allowance allowances undertaken during the last financial year.

Expenditure detailed in this report conforms to the:

- *conditions of use set out for the Members Allowance; and*
- *principles for use of allowances provided in this Determination, which state that Members must:*
 - (a) use allowances for parliamentary business;*
 - (b) adhere to any conditions for using allowances;*
 - (c) be prepared to be personally responsible and accountable for the use of allowances;*
 - (d) be prepared to publicly justify use of allowances; and*
 - (e) act ethically and in good faith when using, and accounting for the use of allowances.*

Signed: _____

Date: _____