



# INFORMATION SHEET

## FIREARM SAFETY TRAINING COURSE

### Firearm Safety Training Course

#### Who needs to undertake the Firearm Safety Training Course? (s.166 Firearms Act 2024)

It is a requirement that all new firearm authority applicants complete the firearms safety training course as part of their application for a firearm authority. This includes Authorised Persons who do not hold their own firearm authority.

All aspects of the firearm safety training course need to be successfully completed in order for the Commissioner to grant a firearm authority.

#### What is the Firearm Safety Training Course?

The Firearm Safety Training Course consists of two parts:

- **Part 1 Theory** – online course and assessment hosted by TAFE.
- **Part 2 Practical** – in person training and assessment conducted at a Firearms Dealer.

The Firearm Safety Training Course covers a range of topics including legislative requirements and the safe handling of a firearm.

#### How often do I need to complete a Firearm Safety Training Course?

You only need to complete the Firearm Safety Training Course once during your application for a firearm authority.

If your firearm authority lapses or is cancelled for more than 3 years, you will need to complete the course again should you apply for another firearm authority.

#### Are there fees associated with the training?

Yes, there will be a fee payable to the training provider.

#### Approved firearms trainer (s.24 Firearms Act 2024, r.93(2)(b), r.194(2)(c), r.211(1)(c) Firearms Regulations 2024)

The Regulator may approve a person to provide firearms training. This means the regulator can approve an authorised person under a licence as a person able to provide firearms training.

For example, an authorised person at a Licensed Club can become an approved firearms trainer and provide training to club members, or an authorised person under a Government Entity Licence who is responsible for firearms can become an approved

firearms trainer and train their staff rather than having them complete the online course and practical at a Firearm Dealer.

### Which licence types can have an approved firearms trainer?

- Club Licence;
- Range Licence;
- Prescribed Business Licence – agriculture/aquaculture;
- Firearm Dealer;
- Government Entity Licence (animal control or law enforcement);
- Firearms Training Business Licence; **and**
- Theatrical Business Licence.

### Conditions and requirements

#### **Declaration (r.243 Firearms Regulations 2024)**

It is a legislative requirement that licensees of licence types who are authorised to provide the firearms safety training course obtain a signed declaration from the trainee that they are not a disqualified or prohibited person.

The declaration must be made no earlier than 1 day before the training course and expires within 7 days if the training course is not completed after the day on which the declaration was obtained.

The declaration must be signed by the trainee, unless the trainee is under 18 years of age, in which event it must be made by a parent or legal guardian of the trainee.

The trainee **or** the parent (legal guardian) of a trainee commits an offence if they make a declaration that they know is false or misleading.

#### **Record keeping requirements – firearm safety training course (r.245, r.246 Firearms Regulations 2024)**

It is a legislative requirement that the licensee of the licence providing the firearm safety training course record the following information of the trainee:

- The name and date of birth of the trainee;
- Whether the trainee successfully completed or failed the course;
- If an authorised person was involved in providing the course to the trainee – the name of the authorised person (Prescribed Business Licence – Agriculture/Aquaculture, Firearms Training Business Licence, Firearm Dealer Licence, and Government Entity Licence only);
- If the trainee holds a firearm authority – the authority number of the authority;

- If the trainee is an applicant for a firearm authority and has received an application number for the trainee's application – the application number;
- The licensee must keep the information recorded above for a period of 5 years after the day on which the trainee completed the course.