



Sponsor Application Fact Sheet

Thank you for your interest in becoming a sponsor under the Work and Development Permit (WDP) Scheme. The following is a summary of required supporting information and documentation needed to successfully complete your application.

Organisations, Government and Individuals – Application Requirements

1. Completed application form which may require:
 - a. An ABN.
 - b. Information relating to relevant experience, vocational or tertiary qualifications.
 - c. If educational/vocational or life skills courses are to be provided by your organisation, please provide details of the courses offered or run by your organisation.
2. Relevant insurance documents:
 - a. This varies based upon activities to be provided; please see below.

Insurance documentation requirements for organisations and individuals

Activity	Public Liability	Professional Indemnity	Voluntary Workers
Drug or alcohol treatment	✓	✓	-
Voluntary unpaid work	✓	-	✓
Medical/mental health treatment	✓	✓	-
Educational/ vocational/life skills courses	✓	-	-
Mentoring for persons < 25	✓	-	-

Health practitioners – application requirements

Psychologists, medical practitioners and nurses who are registered with the Australian Health Practitioners Regulation Agency (AHPRA) are able to apply as individual sponsors under the WDP Scheme. The only documentation required is the completed Health Practitioner Sponsor Application form, which requests that you provide your AHPRA registration number for verification.

What activities can my organisation provide?

Every organisation is different and provides different services and activities. Attached is a summary of each activity in order to ascertain which activities your organisation is able to provide. The qualifications of your staff are also assessed to confirm whether or not your organisation has sufficient staff resources to provide these activities to an appropriate standard.

What does each activity involve and what qualifications do my staff require in order for my organisation to provide these activities?

Activity	Summary	Qualifications/ Experience requirements
Drug or alcohol treatment	Interventions aimed at assisting clients overcome dependencies on drugs or alcohol. Can include detoxification, medication, pharmacotherapy, counselling, behavioural therapy, group therapy, 12-step programs.	Nurses, doctors, psychologists; AOD caseworkers.
Voluntary unpaid work	Various activities undertaken with or on behalf of an approved organisation, including gardening, cooking, cleaning, property maintenance, assisting the elderly, administration, etc.	Sufficient experience in management, social work or other relevant fields.
Medical/ mental health treatment	Undertaken in accordance with a health practitioner's treatment plan and can include pharmacotherapy, sessions with psychiatrists or psychologists etc.	Doctors, psychologists, nurses or other medical practitioners registered with AHPRA.
Educational/ vocational or life skills courses	Courses undertaken in educational institutions, and/or assisting clients in entering the workforce and/or that foster personal, social or practical skills that assist clients to function more independently in society. This may include counselling, financial counselling or any other counselling aimed at improving a client's financial situation and/or mental health and/or resolving emotional/behavioural issues.	Tertiary qualifications or experience in education, casework, social work, counselling or other relevant fields. Counselling may include therapy, psychology and financial planning/advice.
Mentoring for persons under 25	Semi-formal, structured relationship between a more experienced and less experienced person under the age of 25 which has a clear vision and goals. Mentoring can target a broad range of things, from emotional growth and development to job seeking and educational improvement.	Mentors should be readily accessible to their mentees, and willing to share their life experiences. Previous experience and/or training in mentoring.

WDP Scheme sponsor application forms are available from www.justice.wa.gov.au/wdp. For more information email ferwdp@justice.wa.gov.au