

Plumbers Licensing Board Policy

Experience required to obtain a restricted plumbing permit (rainwater storage)

OBJECTIVE

The objective of this policy is to guide members of the Plumbers Licensing Board (the Board), and departmental officers delegated by the Board, in making appropriate, consistent and legally valid decisions when issuing restricted plumbing permits (rainwater storage).

SCOPE

This policy applies to all applications for a restricted plumbing permit (rainwater storage) made under regulation 15 of the Plumbers Licensing and Plumbing Standards Regulations 2000 (the Regulations) and accepted for processing by the Board.

The policy does not limit or inhibit the Board's discretion in taking a decision outside these principles and in accordance with the Regulations, based on the individual circumstances of the applicant.

This policy is effective from 10 February 2025 to 10 February 2026. The Board will not accept applications for a restricted plumbing permit (rainwater storage) outside of this period.

PURPOSE

The purpose of this policy is to set out how the Board will satisfy itself as to the experience and course requirements for the granting of a restricted plumbing permit (rainwater storage) under regulation 17 of the Regulations.

GLOSSARY OF TERMS USED IN THIS POLICY

Permit	Permit means a class of permit listed under Regulation 11 of the Regulations.
Restricted plumbing permit (rainwater storage)	<p>A permit that authorises the holder to carry out water supply plumbing work that is for the supply of water from a rainwater storage system to a building.</p> <p>The permit does not authorise the holder to carry out water supply plumbing work within a building.</p>

CONTEXT FOR THIS POLICY

Regulation 17 of the Regulations sets out the matters about which the Board is to be satisfied before granting a licence or permit application submitted under regulation 15.

For the restricted plumbing permit covered under this policy, regulation 17(1)(b) requires the Board to be satisfied that an applicant for a restricted plumbing permit (rainwater storage):

- has the experience set out in clause 8(2)(c) of Schedule 3 of the Regulations: and

- has completed the 'restricted plumbing permit (rainwater storage) compliance requirements for permit holders' induction course approved by the Board on 27 May 2024.

Clause 8 of Schedule 3 of the Regulations

Under clause 8 of Schedule 3, the requirements for a restricted plumbing permit (rainwater storage) are that –

- (a) the application for the issue of the permit is made before the end of the 12 month period beginning on commencement day; and
- (b) the applicant does not hold a licence; and
- (c) in the 5-year period ending on commencement day, the applicant carried out work of the kind described in regulation 13E(1) on an ongoing basis (whether or not for the full 5 year period); and
- (d) while carrying out the work, the applicant did not hold a licence; and
- (e) if the Board sets or specifies a course under regulation 13E – the applicant successfully completes the course.

POLICY

Applications for a Restricted Plumbing Permit (Rainwater Storage)

Experience requirements

Under regulation 13E(1) of the Regulations the holder of a restricted plumbing permit (rainwater storage) is authorised to:

carry out water supply plumbing work that is for the supply of water from a rainwater storage system to a building.

For the purpose of obtaining a restricted plumbing permit (rainwater storage) an applicant must provide evidence to the Board that they meet the requirements of Clause 8(2)(c) of Schedule 3 of the Regulations which states:

in the 5 year period ending on commencement day, the applicant carried out work of the kind described in regulation 13E(1) on an ongoing basis (whether or not for the full 5 year period).

To demonstrate the required experience the Board has determined that an applicant must provide evidence of a minimum of two water supply plumbing installations they have carried out during the five year period up to 10 February 2025, which relates to water supply plumbing work of the kind described in regulation 13E(1).

The required evidence must be in the form of a letter from an employer or invoices from customers which reference the two water supply plumbing installations carried out by the applicant. The letter or invoices must include the:

- full address details of where the work was carried out; and
- email and telephone contact details of the employer or customer(s).

Course requirements

For the purpose of obtaining a restricted plumbing permit (rainwater storage) an applicant must have completed the 'restricted plumbing permit (rainwater storage) compliance requirements for permit holders' induction course approved by the Board on 27 May 2024.

POLICY IMPLEMENTATION

Departmental officers delegated by the Board will process applications in a manner that conforms to this policy and will inform applicants of this policy.

GOVERNANCE

Resolved by the Board	Meeting Date 30 May 2024	Item Number 4.1
Chairperson	Signature <i>Rebecca Johnston</i>	Date 30 May 2024
Keywords	Restricted plumbing permit (rainwater storage), experience, course	
Review Date	10 February 2026	